APRSAF-25 WATER ROCKET EVENT

APPLICATION PROCESS

Please read carefully this document to proceed your application for APRSAF-25 Water Rocket Event.

1. ENTRY CONDITION
   i. Student participants
      School students at age between 12 and 16 years old from countries in Asia Pacific region. 
      (Date of Birth between 4 November 2001 and 3 November 2006)
   
   ii. Selection
      A participating country should hold its national water rocket competition to select student participants.
      (Notice: It is suggested that the student participants be selected based on not only their performance in making and launching water rockets but also their interest in space activities and in friendship and cultural exchange. The selected students should preferably have adequate English language proficiency.)
   
   iii. Teachers/Leaders
      The students shall be accompanied by teachers or leaders of youth activities to travel to Singapore. The accompanying teachers or leaders must be interested in space and science education, willing to engage in the exchange of knowledge, experience and skills with water rocket and other educational activities with those from other countries and committed to promoting space and science education activities among young people in their home countries.
   
   iv. Number of participants
      Due to limited capacity of the venue and accommodation, each participating country should limit the number of students to 6 and accompanying teachers/leaders to 2 to participate.
   
   v. Participation fee (revised)
      As our sponsors understand the purpose of APRSAF Water Rocket Event and contribute toward the cost of participants, up to 2 teachers and 6 students can participate in APRSAF-25 Water Rocket Event without participation fee.
vi. Observers (revised)

POC can make application for people other than participants as observers. Observers should pay observer fee (**SGD 400 for each**) to join the Water Rocket Event. For observers at age between 12 and 16, up to 2 persons from one country can join the competition this year.

2. APPLICATION TIMELINE AND PROCESS

[Timeline]

- **July 1** ------------ Start accepting application
- **August 15** ------- Deadline for submitting the number of participants/observers
- **September 30** --- Deadline for submitting final member list.

[Process]

i. Submitting the number of Participants/Observers

POC should submit the number of teachers, students, and observers to attend AP-25 WRE from your country by sending an email to charlestng@speedb.com and ap_wre_edu@ml.jaxa.jp. The deadline is August 15, 2018.

ii. Making Application to AP-25 WRE

POC should fill the Application form provided by JAXA and send it to ap_wre_edu@ml.jaxa.jp and charlestng@speedb.com. The deadline is September 30, 2018. POC should submit the list of observers ASAP if all participants are not fixed.

iii. Invoice

SpeedB will issue invoice of observer fee towards the organization unless specially requested to issue it individually.

iv. Payment

Observer fee on the invoice must be paid **in Singapore dollar by bank transmission.** The deadline of observer fee payment is set respectively – **5 working days after the date of issue of invoice.** If you need further arrangement and assistance for the payment, please contact Mr. Charles Tng (charlestng@speedb.com).

v. Confirmation

SpeedB will send a confirmation of receipt of observer fee to POC and JAXA. **Invitation letter for observer will be issued only after the payment is confirmed. Observers without this confirmation are not allowed to attend the event.**
vi. Cancellation Policy

POC should immediately inform JAXA and SpeedB if any of participants and/or observers have to cancel their application. Paid observer fee will be refunded to POC only if the cancellation is made before September 30, 2018.

APRSAF-25 SEWG Co-chair and WRE Organizer:
Japan Aerospace Exploration Agency (JAXA)

Contact point: Ms. Mika Hosobata
E-mail: ap_wre_edu@ml.jaxa.jp
Tel: +81 50 3362 7590
Fax: +81 42 759 8612

Contact point: Ms. Ayako Uchida
E-mail: ap_wre_edu@ml.jaxa.jp
Tel: +81 50 3362 6438
Fax: +81 42 759 8612

APRSAF-25 WRE Local Organizer: SpeedB Pte Ltd
Contact point: Mr. Charles Tng
E-mail: charlestng@speedb.com
Tel: +65 8188 5678